COMMONWEALTH of VIRGINIA
Department of Medical Assistance Services

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Dear Medicaid Providers:

The Department of Medical Assistance Services will be conducting training seminars for **MEDICAID 101- THE BASICS/SESSION ID 801**. This seminar will provide a general overview of Virginia Medicaid**. Medicaid-101** is recommended for physician's staff responsible for registration/eligibility verification, referrals, billing and claims follow-up. Topics to be discussed:

Medicaid 101 Physicians- The Basics
Medicaid Benefit Plans
Medicaid Programs
Medicaid Eligibility Verification Options
Medicaid Billing Guidelines for CMS-1500 (08-05)
Claims Adjustment/Void
Remittance Advice (RA)

Attached you will find information on the seminar sites, dates and times. DMAS will be accepting online registrations for these seminars. In order to ensure prompt receipt of your registration, we strongly recommend the online registration process. Online Medicaid training registration information can be accessed at www.dmas.virginia.gov. Click **Upcoming Training Events** and Select **Medicaid 101 Online Registration**, use **Session ID 801**. **There is limited space available and registrations will be handled on a first come, first served basis.** The completed registration must be received in our office **five (5)** business days prior to the scheduled session. **You will be contacted only if we are unable to accommodate your registration request.** It will **not** be possible to accept seminar registrations by phone.

People needing reasonable accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 692-3267. Accommodations will be provided upon request.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 692-3267.

Encl.: 2

Medicaid 101- The Basics Training

DATE	TIME	LOCATION
Wednesday **May 14, 2008**	**Registration** 8:30 AM **Seminar** 9:00 AM – 11:30 AM	**Fairfax Government Center** Board Room Auditorium 12000 Government Center Pkwy. **Fairfax, VA 22035**
Thursday **May 21, 2008**	**Registration** 8:30 AM Seminar 9:00 AM – 11:30 AM	**Roanoke Higher Education Center** Room 212 12000 Government Center Pkwy. **Roanoke, VA 24016**
Thursday **May 22, 2008**	**Registration** 8:30 AM **Seminar** 9:00 AM – 11:30 AM	**VA Highlands Community College** Learning Resource Center- Bldg. 605 1 VHCC Way **Abingdon, VA 24212**
Thursday **June 6, 2008** ****2 SESSIONS- <u>AM</u> or <u>PM</u>**** **Indicate session on registration**	**Registration** 8:30 AM **or** 12:30 PM **Seminar** 9:00 AM – 11:30 AM 1:00 PM – 3:30 PM	**Chippenham Hospital** Kraus Auditorium 7101 Jahnke Road **Richmond, VA 23225**
Tuesday **June 10, 2008**	**Registration** 8:30 AM **Seminar** 9:00 AM – 11:30 AM	**VA Beach Central Library** Auditorium 4100 VA Beach Blvd. **VA Beach, VA 23452**

Directions

FAIRFAX – Fairfax County Government Center- Board Room Auditorium
From I-66, exit onto Fairfax County Parkway North (Route 7100, Exit #55B). Turn right onto Fair Lakes Parkway East. Turn right onto Monument Drive. Turn right onto Government Center Parkway. The Government Center is on the left. **From Route 50**, exit on West Ox Road South (Route 608). Left turn at light on Monument Drive. Turn right at light onto Government Center Parkway. Government Center is on your left.

ROANOKE- Roanoke Higher Education Center- Meeting Room 212 (You will have to pay for parking).
From 581 heading South, take Exit 5. Turn right onto Wells Ave. Proceed past the Hotel Roanoke. Turn left onto Jefferson St. RHEC is the second building on the right. **From 220/581** heading North, take Exit 4E, turn right onto Williamson Road. Proceed south to Wells Ave., and turn right onto Wells. Pass the Hotel Roanoke on your left. Turn left onto Jefferson St. RHEC is the second building on the right.

ABINGDON- Virginia Highlands Community College – Learning Resource Center
Hwy. 81 to Exit 14 to Route 140 North (Jonesboro Road). Make a right turn onto VHCC Way (at the stop light). This turn will lead to college campus. On the right, there is a map showing the campus buildings. At the top of the hill, take **first left turn**. Presentation will be held in Building 605- Learning Resource Center. Please park in lots 4, 5 or 6.

RICHMOND- Chippenham Hospital – Kraus Auditorium
From the north: **I-95** south to **I-195 West**. Merge onto the **Downtown Expressway** (toll). Exit onto **Powhite Parkway** towards VA-150/VA-288/US-60. Proceed on **Powhite Parkway** (toll) to the **Jahnke Road East** Exit. Bear right at the fork in ramp. Hospital will be on your right about ¼ mile. **Park in the Visitor and Employee Parking Area**. Enter through the entrance of Tucker Pavilion and take a right to Kraus Auditorium.
From the south: I-95 north to **Chippenham Parkway North**. Exit at **Jahnke Rd**, and turn right. Hospital is on the right. **Park in the Visitor and Employee Parking Area**. Enter through the entrance of Tucker Pavilion and take a right to Kraus Auditorium.

VA BEACH- Virginia Beach Central Library- Auditorium (The entrance to the auditorium is on the right side of the Library).
From I-264 East- Take Independence Blvd. (towards Pembroke). Turn right onto Virginia Beach Blvd. (U.S. 58). The library will be on the left. There will be a Central Library sign.